

Volunteer Induction



Welcome to CD Phoenix!

Welcome to CD Phoenix netball club! You are part of the largest club in Sussex, providing netballing opportunities to children and adults. We rely on a large army of volunteers to perform a range of roles including: committee members, safeguarding experts, coaches, umpires, team managers, first aiders, co-ordination roles, uniform ordering and distribution, car parking and fund raising. Our aim is for all volunteers to get the support, tools and equipment that they need to deliver in their role effectively.

Thank you for volunteering. Your contribution to our club is vital to making our sport a success. On behalf of the players, parents and supporters – thank you.

Please familiarise yourself with our policies and procedures. These are available on our website at www.cdphoenixsussex.co.uk. These include procedures on:

- Code of conduct
- Deputes resolution policy
- Safeguarding policy
- Health and safety policy
- Sports equality policy
- GDPR policy

Key information

You will get support and advice from an established member of the club who will help you establish yourself. Please contact the club secretary on beccakel@hotmail.com for information on obtaining a DBS check, advice on undertaking qualifications or training or further support that you might need.

More details on England Netball can be found at www.englandnetball.co.uk

Club Committee

The Club Chair, Andy Polley, will be in contact with you in the coming weeks to introduce himself and to give you an introduction to the club. Other committee members are: Jan Johnson (Treasurer) Kelly Whittaker (Secretary), Carol Pring (Tournament Secretary) and Zoe Wilkinson (Disputes resolution). Other key roles:

- Safeguarding Officers – Helen Bullock
- Lead Coach – Andy Polley

In the summer months a committee member is available in the netball hut on a Thursday night to discuss any issues that you might have.

Club aim

Our aim is to remain the largest, most successful netball club in Sussex.

Key meetings:

- AGM – once a year usually in the summer months
- Coaches meeting – at least two a year to discuss issues. These include team managers.

Training times and venues

The junior club trains on a Thursday night, the adults train on a Wednesday night. Summer training is at East Grinstead Sports Club. Winter training is at indoor venues within a 20 mile radius of East Grinstead. Training times are discussed with coaches ahead of booking venues. Unfortunately it is not possible to give everyone an indoor venue based on preference. Indoor training venues are communicated to coaches and team managers by the club secretary prior to the autumn half term. CD Phoenix provides year-round netball, with breaks to coincide with school holidays.

Coaching information

Each age group will be allocated a head coach. All head coaches will have a coaching qualification. Coaches for regional teams should be level 2 coaches or prepared to work towards their level 2. The coaches are allocated to age groups on a yearly basis by the lead coach. Coaches are responsible for attending training sessions, producing and delivering training plans and attending matches. Coaches will be assessed on a yearly basis by the lead coach. Some age groups will have assistant coaches. These are usually parent coaches who have level 1 awards or prepared to work towards their level 1 awards.

Team manager information

Each head coach will identify and appoint a team manager. Team managers are usually parents who are able to provide support to the team, coach and players/parents. Team managers will want to utilise the available parents in areas such as providing match teas, organising scorers and timers (for regional matches). Team managers will work with the coaches to communicate selection decisions, information about matches and tournaments. Team managers are also responsible for keeping a register of player attendance and submitting this on a regular basis to the club secretary.

Trials

Every year the club runs trials for age groups that are oversubscribed or to fill places in our regional squads. Trials can be a difficult time for players, parents, coaches and team managers. The club and coaches will communicate criteria ahead of trials and will support coaches and team managers in selection decisions. All trials will be attended by the head coach for the age group and a coach independent of the squad. The club does not tolerate rude or abusive behaviour from parents or players disappointed in selection decisions. Any unacceptable behaviour should be reported to the club committee or via the disputes resolution policy.

Q & A

I am not sure how things work or what to do?

If you need any help please speak to a member of the committee or to the Chair or lead coach. Support and advice can be obtained from a range of sources including England netball, other coaches, parents, players.

I would like to do another training qualification or attend a course – can I?

The club has a budget to provide training and development opportunities. Please contact the club treasurer and lead coach prior to attending a course. Where possible, the club will support coaches development.

I would like to get a first aid qualification – can I?

The club has a budget to ensure that there is adequate first aid provision. The club arranges courses on a regular basis for its coaches and assistant coaches. Please contact Jan Johnson for further information.

What can I do if a parent/player is unhappy [with a selection decision/coaching style/coaching or training decision]

Most issues can be resolved by open dialogue and providing transparency of decisions or reasons for taking a particular approach. If you continue to have an issue then please refer it to the disputes resolution officer according to the policy.

What can I do if a parent is rude to an umpire or behaviour is inappropriate?

All players and parents sign up to England Netballs code of conduct and it might be appropriate to email all parents and remind them of their commitment. If you continue to have an issue then please refer it to the disputes resolution officer according to the policy.

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